

Grants to Non-Profit Organizations

Community Sponsorship Funding Program

Application

The following groups/activities are not eligible for funding:

- political parties or lobby groups;
- organizations whose service is not available to all segments of the public (for example, organizations based on race, religious preference or national origin);
- organizations, projects and other activities outside the Columbia Basin;
- single disease organizations;
- team uniforms;
- organizations which do not have registered non-profit status;
- large construction projects;
- travel expenses outside the Columbia Basin;
- on-going, year-to-year commitments for funding.

Completed applications can be mailed, faxed, emailed or dropped off at our office to the attention of:

Audrey Repin, Director of Communications and Community Relations
Suite 200, 445 - 13th Avenue
Castlegar, BC V1N 1G1

For help with this application call
250.304.6047.

**Incomplete applications will
not be accepted.**

Fax: 250.304.6083
Email: audrey.repin@columbiapower.org

Community Sponsorship Funding Program Application Form - Section A

Date: _____

A. Organization Information

Name of Organization: _____

BC Society Number or Registered Charitable Tax Number: _____

Is your organization part of a larger provincial or national organization? Yes No

If yes, describe: _____

Contact Person: _____ Title: _____

Mailing Address: _____ Postal Code: _____

Phone: _____ Fax: _____ Email: _____

List persons with signing authority in your organization:

Date organization formed: _____

Organization's mandate and/or goals/objectives: .

Work/projects previously undertaken:

Has your organization received funding through CPC before? No Yes When? _____

Continued on next page

Community Sponsorship Funding Program Application Form - Section B

A. Project Information

Name of Project: _____

Project Start Date: _____ End Date: _____

Brief Project Description	
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Please attach any brochures or promotional material, if applicable

Benefits of Project

Social	
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Economic	
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Other	
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Geographic region to be served by Project: _____

Continued on next page

Community Sponsorship Funding Program Application Form - Section C

C. Project Budget

The project budget must be attached

Requested Grant Amount from CPC

How will CPC's funds be used in the Project?

Other Financial Contributors to the Project

Your most recent financial statement must be attached

Secured Contributors and Amounts	
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Pending Contributors and Amounts	
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Community Sponsorship Funding Program Application Form - Section D

D. Sponsorship Recognition

How will CPC be acknowledged for their support?	
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Applicant Agreement

- **I agree** to comply with the following requirements:
- Any funds awarded will be used solely for the purpose for which the grant was approved, unless written permission is obtained from Columbia Power Corporation to vary this purpose.
- Any funds not so used will be returned to Columbia Power Corporation.
- **I agree** that the documents requested in the Application Requirements form part of this application.
- **I agree** that Columbia Power Corporation will be acknowledged for their contribution as described in Section D of the Application.
- **I confirm** that this organization has a current registered federal charitable tax number or a BC Society registration number.
- **I agree** that my organization will submit a final brief report outlining the activities and success of the Project as well as documentation supporting the expenditures that have been incurred within 60 days following the completion of the Project.
- **I have reviewed** this application and accompanying documents and, to the best of my ability, confirm that the information contained herein is true and complete in every respect.

Checklist:

I have attached a project budget Yes No and most recent financial statement Yes No

Signature of Authorized Representative _____

Name (print) _____ Title _____

Date:

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Year Month Day

Please note: *There is no deadline for submissions to the Community Sponsorship Funding Program but applicants are encouraged to submit an application well in advance of their project start date. Please allow six to eight weeks from the date of receipt of the completed application to notification of the outcome of the Sponsorship Funding Program application form.*

For office use only

Project Number		Amount Awarded	
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